



**WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
FEBRUARY 24, 2025
2:30 PM
MONTHLY MEETING**

Board Members

Present: Robert Schreck, Peter Heffley, Michelle Stevens, Joyce Fanning, Brielynn Bell, Ronald Rambally, James Deuschle

Excused: Deborah Licata

Also Present: Andrea Todoro, Amy Jones, Lauren Lysiak, Rachel Banas, Maxine Perez

Quorum Present: Yes

Call to Order

Mr. Schreck called the meeting to order at **2:33pm**. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on **February 17, 2025** to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Monthly Meeting

- The December 16, 2024 Minutes were approved.

Upon motion duly made by Peter Heffley and seconded by Michelle Stevens the December Minutes were approved as presented. All in favor. None opposed.

Director of Operations Report

Rachel Banas presented the operations report outlining the updates on snow removal, posting jobs, and an update on the windows.

Director of Administrative Services

Lauren Lysiak presented the administrative services report outlining the various reports that have been submitted, an update on high school applications, and the upcoming New York State Assessments.

Financial Report

Amy Jones presented the financial reports for the period ending January 31, 2025 (a copy is attached hereto and made a part hereof.)

A discussion was held regarding the proposed 25-26 budget.

Upon motion duly made by Peter Heffley and seconded by Michelle Stevens, the January Financials were approved as presented. All in favor. None opposed.

Upon motion duly made by Peter Heffley and seconded by Ronald Rambally, the Cyber Security Insurance was approved as presented. All in favor. None opposed.

School Leader Report

Andrea Todoro presented the School Leader report (a copy is attached hereto and made a part hereof).

A discussion was held around the recent guidance and policies for schools.

Upon motion duly made by Brielynn Bell and seconded by Michelle Stevens, the revised calendar has been approved as presented. All in favor. None opposed.

Upon motion duly made by Peter Heffley and seconded by Brielynn Bell, the staffing changes, have been approved as presented. All in favor. None opposed.

Upon motion duly made by Brielynn Bell and seconded by Michelle Stevens, the School Leader Report has been approved as presented. All in favor. None opposed.

Adjournment

Being that there is no further business to discuss, a motion to dismiss was made by Peter Heffley and seconded by Brielynn Bell. The meeting was adjourned at 3:48PM.

Respectfully Submitted,
Maxine Perez

The next WBCS Board meeting will take place on March 24, 2025 at 2:30 PM in the WBCS Administrative Conference Room.